

## How to download your CPE Certificate

Step 1: Login to [www.isaca-chennai.org](http://www.isaca-chennai.org) with your credentials

The screenshot shows the ISACA Chennai website homepage. The navigation menu includes Home, About Us, Chapter News, Events, Membership, Certification, Newsletters, Job News, Gallery, and FAQ. A 'Welcome to ISACA Chennai' message is displayed. On the left, there is a '2015 COMMUNICATIONS EXCELLENCE AWARD' badge and a 'Quick Links' button. The central area features a 'LOGIN' form with fields for 'Use Email ID as username' and 'Password', and buttons for 'LOGIN', 'Sign up', and 'Forgot Password?'. To the right, there is an 'Events' section listing 'April 2017 PDM' and 'Certification Review Course - For May-Jun 2017 Exams'. Social media icons for Facebook and LinkedIn are visible in the top right corner.

Step 2: Click on “My Events”

The screenshot shows the user profile page on the ISACA Chennai website. The user is logged in as 'ISACA-CHENNAI'. The 'My Page' sidebar on the left contains links for 'My Profile', 'My Events' (highlighted with a red box), 'Communication preferences', 'Change password', and 'Update mobile number'. The main content area displays 'Latest Events:' with a featured event 'April 2017 PDM' from 08-04-2017 04:45 PM to 08-04-2017 07:00 PM at Hotel Maris, Chennai. A 'REGISTER ONLINE' button is visible next to the event details.

Step 3: Under downloads click on “CPE certificate”, you CPE certificate will be downloaded in PDF format

The screenshot shows the 'MY EVENTS' page on the ISACA Chennai website. The user is logged in as 'ISACA-CHENNAI'. The page displays a table of events with columns for S No, Event Details, Reg.No, Amount, CPE Earned, and Downloads. The first event is 'Jan 2017 PDM - 3rd Party Cyber Security Risk Management in this digital era' held at Hotel Raj Park, Chennai. The 'Downloads' column for this event has a link labeled 'CPE Certificate' highlighted with a red box.

S No	Event Details	Reg.No	Amount	CPE Earned	Downloads
1	21-Jan-2017 04:45 PM - 21-Jan-2017 07:00 PM Jan 2017 PDM - 3rd Party Cyber Security Risk Management in this digital era Hotel Raj Park, 180, TT Krishnamachari Rd, MIG Colony, Alwarpet, Chennai, Tamil Nadu 600018, India	1001	0	2	<a href="#">CPE Certificate</a>
2	11-Feb-2017 04:15 PM - 11-Feb-2017 07:00 PM	1012	0	2	

Note: CPE certificates are available only from Jan 2017 events.